

Navigation in Evasys for Deans/Directors of the Studies Programme

You can access the entry page while **within the university network** via the following link:

<https://eval2.univie.ac.at/>



Choose “Log-in” and register with the access data of your u:account. ①

For safety reasons access is only possible within the university network. If you want to access the data from **outside the university**, you first need to go to <https://univpn.univie.ac.at/> to set up a VPN-connection.

To access your own current evaluations, click on “**Meine Umfragen**” on the left side ②. Afterwards you can access the report of your course in German or in English, by clicking the button “**PDF**” ③.

Art	Umfrage	Status	Fragebogen	Erstellt	Erfasst	Abrufen
Titel		Daten vorhanden	PDF 001-1-V7	17.08.2021	1	deutsch PDF ③

To access the current evaluations of the Studies Programme, click on “QM-Ansichten” ④ on the left side.

In “Statistiken” ⑤ you can see an overview of all evaluations of the Studies Programme within the past two semesters. When clicking on elements in the column “Auswahl”, the **diagram** on the right side changes to show the chosen semester.

The screenshot shows the 'QM-Ansichten' dashboard. On the left, a navigation menu includes 'Meine Umfragen', 'QM-Ansichten' (circled 4), and 'Archiv (Plug-in)'. The main content area is divided into several sections:

- Statistiken ⑤:** A table showing the number of reports and average quality for different semesters.

Auswahl	Anzahl Reporte	Ø Qualität
Alle Reporte	579	80%
Reporte für S21	390	78%
Reporte für W20	189	85%
- Diagramm:** A pie chart titled 'Alle Reporte' showing the distribution of quality scores.

Quality Score	Percentage
55	8.1%
22	8.6%
50	3.8%
47	9.5%
405	69.9%
- 10 Höchste Qualitätsindizes ⑥:** A table showing the top 10 courses with the highest quality indices. The table is mostly obscured by a grey box with the text 'List of courses with high quality indices'. The visible columns are '%', 'QS', 'Umfragenbeschreibung', and 'Report'.
- 10 Niedrigste Qualitätsindizes ⑦:** A table showing the bottom 10 courses with the lowest quality indices. The table is mostly obscured by a grey box with the text 'List of courses with low quality indices'. The visible columns are '%', 'QS', 'Umfragenbeschreibung', and 'Report'.

At the bottom right, there is a button labeled 'Weiter zur Tabellenansicht' ⑧.

In the tables below you can see the 10 courses with the highest ⑥ and lowest ⑦ “quality indices” (“Qualitätsindizes”) of the Studies Programme within the past two semesters.

This score is a result of the mean answer from the question “Overall, I would rate the course as... (very good-very bad)”.

Depending on how high the mean is, the quality index results as following:

- Mean 1,0-1,5 = **green (100%)**
- Mean 1,5-2,5 = **light green/yellow/orange** (100%-0% descending linear)
- Mean 2,5-5,0 = **red (0%)**

To see a full list of all the evaluated courses of the Studies Programme, click on “Weiter zur Tabellenansicht” ⑧.

You will see a list of all evaluated courses, which you can sort by certain criteria at the top of the page. **9**

With the note function on the right side **10** course instructors as well as directors of the Studies Programme can add a comment/statement to an evaluation, which will be saved and archived alongside the report.

By clicking on the **column headings**, you can sort the results by that column. By clicking the **diamond symbol 11** above the column, the results can be limited (e.g. ">80%" in the column "Qualität" will limit the results to show only courses with quality indices >80%).

QM-Ansichten

Filtermaske

Dimension: Standard | Suchfeld: * | Optionen: Suchen | Max: 50 | Anzeigen

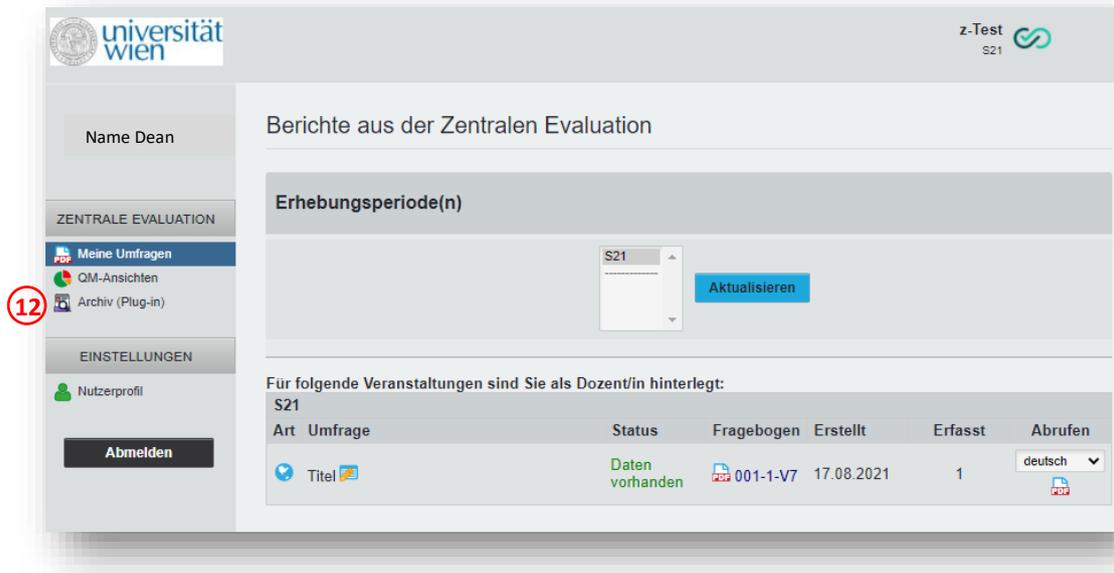
Suchergebnis

Anzahl Suchergebnisse für *: 579

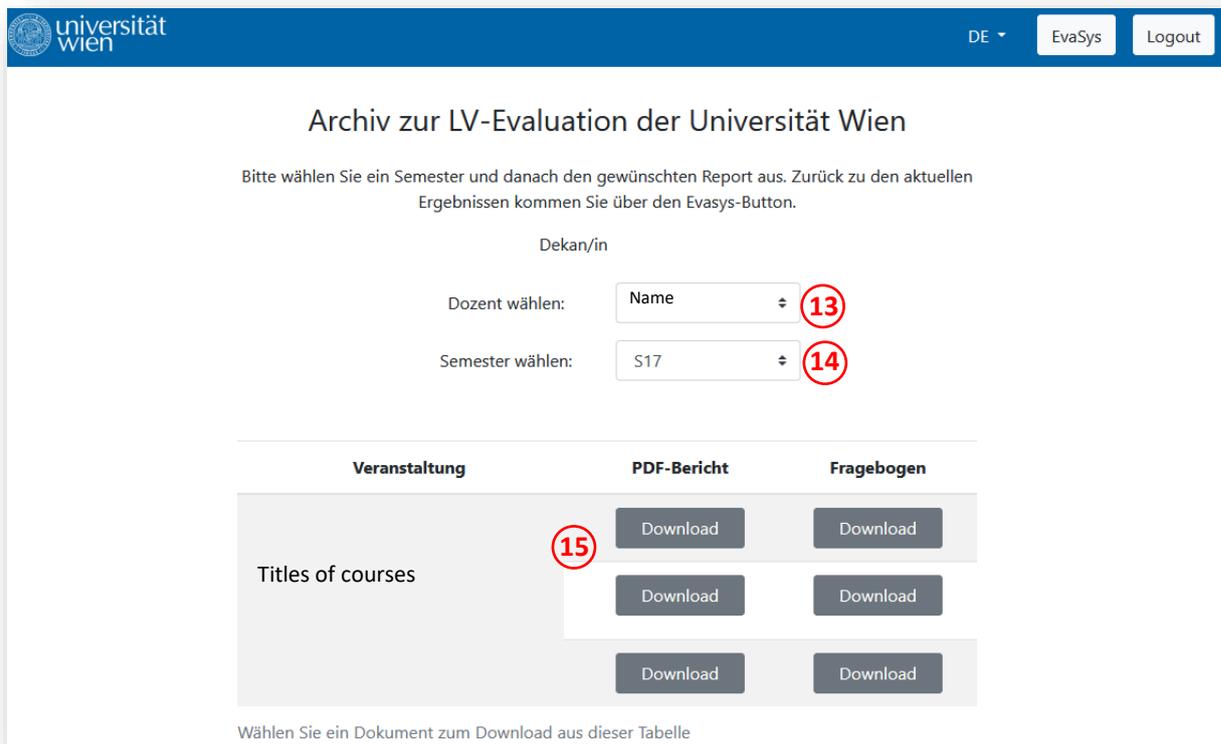
QS	Umfragenbeschreibung	eingereichte Fragebögen	Qualität (%)	Evaluationsdatum	Teilnehmer	Studienbeschreibung	Raum	Studiengang	Periode	Name	Vorname	Teilbereich	Formularbeschreibung	Bogen	Details
●	Titles of courses	1	100.0	Additional Data regarding the surveys											Details
●		5	100.0												Details
●		1	100.0												Details
●		1	100.0												Details
●		7	0.0												Details
●		7	64.3												Details
●		3	0.0												Details

Note function icon: **10**

To access reports from past semesters, you need to click “Archiv (Plug-In)” on the left side. **12**



A new page will open itself. Now you can choose the course lecturer, **13** after that the semester, **14** and finally you can download the report you need. **15**



Should you have any further questions please don't hesitate to contact us directly!

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